

From: Jenny Thompson [REDACTED]

Sent: 03 January 2024 14:55

To [REDACTED]

Subject: 15 Sytch Lane - 23/00247/UNCOU

Dear Mr Davies,

Thank you for the information you provided over the phone to Catherine Gutteridge in my absence. I have since discussed this case with our Food Safety & Licensing Officer who carried out an inspection in 2022. Due to the separate building that you use in the garden to prepare the cobs and the volume of cobs produced per day, a change of use application would be required to continue to work from your home address.

In order to regularise the development, a retrospective planning application should be submitted for consideration by **5th February 2024**.

The planning application forms are available to download at www.sstaffs.gov.uk/planning. The relevant planning application form should be completed and submitted along with the relevant supporting documents by the deadline outlined above. The appropriate fee is payable by cheque, cash or alternatively you can by card via telephone or in person at the Council Offices. The latest schedule of fees is available at www.sstaffs.gov.uk/planning/planning-fees.

It will take approximately 6-8 weeks for a formal decision to be reached; once a formal decision has been reached, you will be informed by the Planning Officer dealing with the application.

Alternatively, the unauthorised change of use can cease from the site which would remedy the breach of planning control. If you decide to cease the unauthorised use, contact should be made with the Enforcement Officer dealing with the case to negotiate a timeframe in which this work should be carried out it.

If the Council are not in receipt of a planning application by **5th February 2024** for the above unauthorised change of use or if contact has not been made to negotiate a timeframe for the use to cease, the Council will consider taking formal enforcement action.

If you require any further information, please let me know.

Kind regards,

Jenny
Jenny Thompson

Planning Enforcement Assistant
Planning Enforcement
South Staffordshire Council

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